



INLAND LEADERS CHARTER SCHOOLS
Board of Directors Meeting~ Minutes
13456 Bryant Street Street (BSC)
Yucaipa, CA 92399
August 21, 2023 @ 5pm
Teleconference: [Zoom link](#): Password: ILCSBOARD

Vision: *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

OPEN SESSION: 5:00 PM~ 5:01pm

- A. Pledge of Allegiance (Woodgrift)
- B. Roll Call to establish Quorum (Jimenez)

Present: Jacob Rosario, Mike Casavan, Bonnie Mitchell, Eli Gillespie, Jason Jimenez.

- C. Approval of Agenda (Jimenez)

Motion to approve: Bonnie Mitchell, seconded by Eli Gillespie. All in favor; motion carried.

- D. Student Council Report (Student Council Members)

Amalia Chronopoulos, Student Council President and Isabella Navarro, Student Council Vice President discussed the upcoming Lead Con event, their Disneyland Leadership tour last school year, fundraising events and the Student Store. There was discussion about bringing back the Flag Project to raise money for a Student Council trip to Sacramento.

- E. Administration Reports (Administration)

Mr. Gordon said it has been a successful beginning to the school year other than issues with the car line at BSC. He feels that things are running smoothly at the new location; YBC. There were some leaks after the tropical storm that the church will take care of. He mentioned that there are some families that have kids at all 3 campuses and they tried to coordinate different pick up times to ensure that the families have enough time to get to each campus. He discussed the closure of schools due to the tropical storm and that ILCS typically follows what the district does. He feels that, in the future, if the impacted areas are more localized and not near our campuses, Inland Leaders will remain open. He mentioned that the next board meeting will be held at the Yucaipa Blvd. campus. He stated that Back to School Night was well attended and the Meet 'n Greet at YBC was successful. We are fully staffed at the moment with the exception of a Speech teacher. We are currently using a contracted teacher until we find a replacement. We have 2 armed guards, one at BSC and one at YBC. We currently have 998 students enrolled at ILCS with only 2 spots open for TK.

- F. Director's report (Gordon)

This item's information was provided under Item E as an administrative report.

PUBLIC PARTICIPATION SESSION

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time.

- A. General Public Participation (Jimenez)

There were no speakers.

DISCUSSION/ACTION SESSION

The Board will discuss and possibly take action on items listed in this section of the agenda.

- A. DISCUSSION/ACTION:** Board to discuss the proposal of Covered Six security services to provide armed security officer services. (Gordon)

Mike Grant, COO of Covered Six Security joined the meeting via Zoom and provided information about their security services. Mr. Gordon mentioned that other districts in the state use their services and have had a positive experience. Mr. Grant discussed the different trainings that are required for their security guards and he mentioned that they also have advanced medical and mental health training. There was discussion about the cost of their services including the use of a car. Mr. Grant explained that there are covert carriers as well as overt carriers and explained the difference. He also explained the different contract options. There was discussion about how to communicate with the officers and what the protocol is should there be an occurrence of a dangerous situation. Mr. Grant recommended that Inland Leaders be a part of the vetting and interview process for the officer they choose. The board discussed which contract would be best suited for all 3 campuses. They decided to choose a 9 month contract with one security officer including a vehicle for transportation to each campus. Motion to approve; Bonnie Mitchell, seconded by Mike Casavan. All in favor; motion carried.

- B. DISCUSSION/ ACTION:** Board to approve the extension of Board member Casavan until December 31, 2023* in order for a board nomination committee to formally meet to recommend candidates for the ballot election.

**Date was amended from the original agenda.*

Mr. Gordon stated that they were not successful in getting enough parent participation for a board nomination committee that will meet before they send out ballots in order to vet the nominees. Mr. Casavan stated that he is still interested in running to stay on the board. There was discussion about which board members would be on the committee and Mr. Gordon mentioned that he would send out an email to parents and staff members.

Motion to approve: Jacob Rosario, seconded by Eli Gillespie. Votes; Rosario; yea, Casavan; abstain, Mitchell; yea, Gillespie; yea, Jimenez; yea. Motion carried.

BOARD POLICY ADDITIONS/ AMENDMENTS

- A. ACTION:** Asthma Policy (Perry)

Mr. Gordon mentioned that we have Asthma procedures in place at ILCS but this will be the first written policy. Mr. Perry gave an overview of what the policy states. Bonnie Mitchell asked about how many students at ILCS have asthma. Mr. Perry stated that he would find out and get that information to the board and mentioned that we have medically trained staff at all 3 campuses. There was discussion about all staff members being trained about asthma procedures. Mr. Gordon stated that asthma training is part of the Keenan Safe Schools training that staff members are required to complete. Mr. Gordon asked if the policy addresses any students who are not able to get themselves to the nurse's office. Mr. Perry said that the policy states that the nurses will locate themselves to the student if necessary.

Motion to approve: Mike Casavan, seconded by Eli Gillespie. All in favor; motion carried.

- B. ACTION:** Fentanyl Policy (Perry)

Mr. Perry discussed the importance of having a Fentanyl policy that includes the administration of Narcan naloxone nasal spray in the event of an overdose of opioids. The nursing staff will have training for all employees on how to administer Narcan. He went over what the policy states in regards to protocol for students and staff that are having a reaction to Fentanyl. The policy also discusses how to keep the school free from opioids and how to communicate with parents. The policy will be reviewed and updated once per year.

Motion to approve; Mike Casavan, seconded by Bonnie Mitchell. All in favor; motion carried.

- C. ACTION:** Minor revision to Section 4.2 Board Policy Admissions to amend the language regarding TK enrollment to align with the TK enrollment policy. (Gordon)

Mr. Gordon stated that they needed to amend the TK policy to reflect a change in dates for TK enrollment. Motion to approve; Mike Casavan, seconded by Jacob Rosario. All in favor; motion carried.

RESOLUTION:

(none)

TRAINING/WORKSHOP/PRESENTATION

The ILCS Board is provided with training or information in a workshop or session that does not involve any actionable items.

A. Brown Act and Conflict of Interest training for Board Members

Mr. Gordon explained that the Brown Act keeps personal business separate from school business and this training is done so we can be in compliance with state regulations for publicly funded agencies. It states that any decisions being made by the board should be done in a public setting. Mr. Gordon briefly discussed some of the topics covered in the Brown Act presentation. He will provide a link for the full training to the board members.

APPROVE CONSENT CALENDAR

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

A. June 22, 2023 Board Minutes

B. Check register; June 2023 Check Register; July 2023 Check Register

C. Approval of purchases/services/contracts/ MOUs over \$10,000:

- a. Toro Riding Mower from Turf Star \$16,600.
- b. Contract for Ketch Talk speech therapist services (Perry)

D. Acceptance of donations:

- a. General Donations: Inland Leaders Foundation \$21,492.00
- b. In-Kind Donations: None
- c. Fundraising Donations: None

E. New Hires

- a. Certificated
 - i. Diana Perez, Teacher
- b. Classified
 - i. Caleb Loomis, Elective Support
 - ii. Jody Mitcham, Classroom Aide-GenEd
 - iii. Dayna Bentley, Student Coach
 - iv. Kristina Pashman, Student Coach
 - v. Devyn Salmon, Health Tech-LVN
 - vi. Trinity Bliss, Student Coach

F. Resignations

- a. Certificated
 - i. Dezi Waterhouse, Substitute Teacher
 - ii. Brian Burson, Specialty Service Provider
 - iii. Joshua Rosas, Teacher
 - iv. Taylor Gordon, Substitute Teacher
 - v. Vicki Merrill, Substitute Teacher
 - vi. Ruben Romero, Substitute Teacher
- b. Classified
 - i. Andrea Hackworth, Speech Language Pathologist Assistant
 - ii. Lauren Hernandez, Student Coach

G. Special Business Functions

- a. Approval to initiate a multiple year lease of a school vehicle based on fair market evaluation not to exceed 500 dollars a month and \$5,000 dollars down payment.

H. Special Requests

Motion to approve Consent Calendar items A-H; Mike Casavan, seconded by Eli Gillespie. All in favor; motion carried.

RATIFICATIONS

- A. Approval of Gigakom contract with the use of e-rate funding discounts to upgrade the wiring and network infrastructure at the California Street Campus to handle higher internet speeds and improve efficiency. Contract amount estimated at 30,000 dollars after federal e-rate discounts.

Mr. Gordon mentioned that this work was done over the summer and explained that e-rate is a federally subsidized program. This new wiring was done at CSC to improve internet speeds.

Motion to approve: Mike Casavan, seconded by Bonnie Mitchell. All in favor; motion carried.

CLOSED SESSION

- A. Real property negotiation (Gordon)

Board discussed negotiations regarding a local property for the use of middle school. No action.

BOARD MEMBER COMMENTS

Jacob Rosario- He liked the Student Council presentation as well as the Covered Six presentation.

Mike Casavan- He talked about his son that has started high school this year and commented about how different YHS is from ILCS and that he wished ILCS could have a high school. He mentioned that Covered Six was recommended to him by a co-worker and he's never seen another company like them that provides the same caliber of service. He feels very confident with them and he's excited that the contract was approved.

Bonnie Mitchell- She mentioned that they have been discussing getting more security at the campuses since last summer and she's glad that it's finally coming to fruition. She recommended that the board members go out to visit each campus. She's excited about the new Yucaipa Blvd Campus and she gave kudos to the administration for setting it up. She shared an article from the CA Charter Connection titled "Going Above and Beyond: 5 Charter public schools committed to helping homeless students" in which Inland Leaders Charter School was named. The article stated that 5% of ILCS student population is identified as foster/homeless and that we partner with Olive Crest Family Services to help support these students. It also mentions our mental health services and our after school programs. She is very proud of ILCS for this recognition as well as our CA Distinguished School award.

Eli Gillespie- He's excited and relieved about the Covered Six security contract. He feels this will be a good thing to have in place.

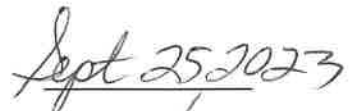
Jason Jimenez- Said "great job" to the administration at BSC and CSC and gave a big shout out to the staff at YBC. He said it's amazing to see what they have created over there. He's excited about the armed security contract.

Moved to Closed Session at 6:32pm.

ADJOURNMENT



Board Secretary



Date