



INLAND LEADERS CHARTER SCHOOLS
Board of Directors Meeting- Minutes
13456 Bryant Street Street (BSC)
Yucaipa, CA 92399
August 8, 2022 @ 5pm
Teleconference: [Zoom link](#): Password: ILCSBOARD

Vision: *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

OPEN SESSION - 5:00pm

A. Pledge of Allegiance (Woodgrift)

B. Roll Call (Jimenez)

Present: Bonnie Mitchell , Michael Casavan , Eli Gillespie , Jay Jimenez

C. Student Council Report (Student Council Members)

No report.

D. Finance Committee Report (Gordon/Casavan)

No report.

E. Administration Report and recognitions (Gordon)

Mr. Gordon discussed some possible new safety measures for ILCS. Bonnie Mitchell and Mr. Gordon had a meeting with a Police Sergeant and a School Resource Officer (SRO). They did a walk around both campuses. They gave suggestions about camera placements and possibly getting on a unified system so they can have access to our cameras remotely. There was discussion about other possible safety measures and that they are in communication with law enforcement. Mr. Gordon mentioned that he attended a Campus Safety Conference and he talked with a company about panic buttons and the board discussed possible new fencing to make the campuses more secure.

Mr. Gordon talked about upgrades to some of our facilities including new floors at BSC and the kitchen at CSC. The Inland Leaders Foundation had donated some money to make improvements to the softball field. The foundation also gave money raised from the Fun Run to teachers for classroom supplies.

The Facilities Search Committee met this summer to discuss long term and short term facility ideas. They are in communication with property owners about hosting Inland Leaders School on their properties. Mr. Gordon is hopeful that they will have some answers about a new location by the end of September.

He mentioned that staffing is complete for the 22-23 school year. There were four new staff members that attended the New Teacher Orientation day. He gave a shout out to Mrs. Whitlock for opening her house during the summer for staff get-togethers.

Covid testing is still offered on Fridays at the California St. Campus, 1:00-2:30pm. Cal/OSHA is still requiring staff members who are unvaccinated to test weekly; home tests are allowed.

Mr. Casavan had some comments about campus safety. He would like to see more tourniquets in classrooms and he stressed the importance of communication.

PUBLIC PARTICIPATION SESSION- 5:20pm

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time.

A. General Public Participation

No speakers.

DISCUSSION/ACTION SESSION- 5:20pm

The Board will discuss and possibly take action on items listed in this section of the agenda.

A. ACTION: Administration recommends the approval of the Food Service Department Code of Conduct to comply with state and federal laws. (Gordon)

The Board was asked to approve this policy that states that the Food Service Department cannot accept any gifts or incentives for contracts.

Motion to approve: Mike Casavan, seconded by: Bonnie Mitchell .

Votes: Mike Casavan: Yes, Bonnie Mitchell : Yes, Eli Gillespie : Yes, Jay Jimenez : Yes

All in favor; motion carried.

B. DISCUSSION: Board vacancy process for parent board position based on ILCS Board Bylaws.

Mr. Gordon reviewed a portion of the ByLaws that discusses the resignation of a board member due to the fact that board member Aron Wolfe had recently resigned and there is now a vacancy. The ByLaws state that the Board of Directors may elect a successor to take office as of the date when the resignation becomes effective. Mr. Gordon stated that, with the board's consensus, he would put together a selection of people who would like to be considered for a seat on the board. He suggested having interviews in a public session with the board, possibly at the next board meeting.

BOARD POLICY ADDITIONS/ AMENDMENTS- 5:25pm

A. ACTION: Administration recommends the approval of the independent study policy to meet new state regulations. (Gordon)

This policy, written by the Charter School Development Center, reflects new state standards in which any student missing 3 assignments within 20 days will possibly be exited from the program. This would include short term Independent Study as well. There are also processes in place for any students that are not showing up or doing any work; there will be notifications sent to the family. The policy discusses daily synchronous instruction time for 1st-3rd grades, weekly synchronous instruction for grades 4th-8th. It also states that any student that started with in-person instruction, moved to Independent Study and then wants to come back to in-person instruction, the school has 5 days to honor that request.

Motion to approve: Eli Gillespie , seconded by: Mike Casavan.

Votes: Mike Casavan: Yes, Bonnie Mitchell : Yes, Eli Gillespie : Yes, Jay Jimenez : Yes

All in favor; motion carried.

RESOLUTION:

(none)

TRAINING/WORKSHOP/PRESENTATION

The ILCS Board is provided with training or information in a workshop or session that does not involve any actionable items.

(none)

APPROVE CONSENT CALENDAR - 5:29pm

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

- A.** June 2022, July 2022 Check Register: [June2022CheckRegister](#); [July2022CheckRegister](#)
- B.** June 27, 2022 Board **Minutes**
- C.** Approval of purchases/services/contracts/MOUs over \$10,000:
 - 1. Foothill Shutters: Roller Shades for window coverage in 22 CSC classrooms to reduce visibility during lockdowns - Total \$31,270.28.
 - 2. Carnegie Learning: Fast ForWord Reading Assistant Plus Subscriptions, Qty 200, \$13,200.00
- D.** Acceptance of donations:
 - a.** General Donations: Gregg Electric Inc.- \$500.00(Business Donation); Yucaipa Valley Water District-\$559.31(To Assist With 1st Gr. FT Transportation)
 - b.** In-Kind Donations: None
 - c.** Fundraising Donations: None
- E. New Hires**
 - a.** Certificated
 - i. Brayden Arbeiter, Education Specialist-Intern
 - b.** Classified
 - i. Ashley Foglio, Classroom Aide-GenEd
 - ii. Candace Olsen, Classroom Aide-Gen Ed
 - iii. Kayleigh Becker, Student Coach
- F. Resignations**
 - a.** Certificated
 - i. Alyssa Mathis, Substitute Teacher
 - ii. Darla Partridge, Substitute Teacher
 - iii. Amanda Bell, Substitute Teacher
 - iv. McKenna Hafner, Substitute Teacher
 - b.** Classified
 - i. Abigail Miller, Student Coach
 - ii. Katie Sarenana, Student Coach Lead
 - iii. Madison Negrete, Classroom Aide SpEd
- G. Special Business Functions**
 - a.** .

H. Special Requests

*Motion to approve Consent Calendar A-H: Mike Casavan, seconded by: Bonnie Mitchell .
Votes: Mike Casavan: Yes, Bonnie Mitchell : Yes, Eli Gillespie : Yes, Jay Jimenez : Yes
All in favor; motion carried.*

RATIFICATIONS

A.

CLOSED SESSION

No closed session.

BOARD MEMBER COMMENTS

Bonnie Mtchell- expressed that she's feeling more positive about campus security. She's more worried about Bryant St. campus because it's more wide open but she feels we are taking steps in the right direction to make our campus safer.

Mike Casavan- in regards to looking at new facilities, he thinks it would be ideal to have both campuses in one location to help with safety and security.

Eli Gillespie - he had a parent ask him a procedural question and he wasn't sure who he should refer him to. Mr. Gordon told him to refer those questions to the principal, Mr. Osborn.

Jay Jimenez - thank you to all the teachers and staff. He's excited about the new school year starting.

Mrs. Mitchell encouraged the board members to come to the campuses on the first day of school.

Next board meeting was scheduled for September 19, 2022, 5:00pm at BSC.

Motion to adjourn the meeting: Mike Casavan, seconded by: Eli Gillespie .

*Votes: Mike Casavan: Yes, Bonnie Mitchell : Yes, Eli Gillespie : Yes, Jay Jimenez : Yes
All in favor; motion carried.*

ADJOURNMENT- 5:35pm



Board Secretary



Date