



**INLAND LEADERS CHARTER SCHOOLS**  
**Board of Directors Meeting**  
**34784 Yucaipa Blvd, Yucaipa, CA 92399**  
**February 24, 2025 @ 5pm**  
**Teleconference: [Zoom link](#): Password: ILCSBOARD**

**Vision:** *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

**OPEN SESSION: 5:00 PM-** *Meeting called to order at 5:02pm.*

**A.** Pledge of Allegiance (Woodgrift)

**B.** Roll Call to establish Quorum (Jimenez)

*Present: Eli Gillespie, Bonnie Mitchell, Jake Rosario, Mike Casavan, Jay Jimenez. Quorum met.*

**C.** Approval of Agenda (Jimenez)

*Motion to approve; Mr. Gillespie, seconded by Mrs. Mitchell. All in favor; motion carried.*

**D.** Student Council (Members)

*No report.*

**E.** Director's report (Gordon)

*Mr. Gordon shared the ILCS Dashboard numbers; current ADA is 957.01, current total enrollment is 996 students. There were no suspensions, no expulsions, no major health & safety incidents, and no police reports for the month of January. He presented the Budget vs. Actuals numbers which showed that we are on target with our expenses.*

*Mobile Modulars will be removing the last of the modular classrooms from the Bryant St. Campus and they settled on an agreement for the final invoice.*

*They have installed more engineered wood chips for the playground at YBC.*

*Our ILCS Girls Softball team was undefeated and they won the league championship.*

*The nominee process is underway for a new Community Board Member as member Bonnie Mitchell will not be seeking re-election when her term is up.*

**PUBLIC PARTICIPATION SESSION**

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time.

**A.** General Public Participation (Jimenez)

*There were no speakers.*

**DISCUSSION/ACTION SESSION**

The Board will discuss and possibly take action on items listed in this section of the agenda.

**A. DISCUSSION/ PRESENTATION:** Board will review the mid-year state required LCAP [report](#) presented by administration. (Urrea/Gordon)

*This report is a review of the data collected from July 2024- Dec. 2024 on the self-gauged progress of the three major LCAP goals; Innovate, Accelerate and Cultivate. Mr. Gordon gave a review of each of the action items implemented for these goals.*

**B. DISCUSSION/ ACTION:** Administration recommends the approval of the state required Comprehensive School Safety [Plan](#) with amendments from the prior year. (Woodgrift)

*Mr. Woodgrift gave an update on some of the changes made to the Comprehensive Safety Plan which must be submitted to the District in March 2025. The plan includes the merging of the Bryant St. and Yucaipa Blvd. campuses. There was the addition of a Cardiac Emergency Plan, and a Poor Air Quality and Excessive Heat Plan. They have also included a Firearm Threat Assessment Response Policy and a Learning Continuity Policy in the event of a school closure. Motion to approve; Mr. Casavan, seconded by Mr. Rosario. All in favor; motion carried.*

**C. ACTION:** ILCS Finance Committee recommends the approval of the attached auditing firm [proposal](#) to perform the school audits for the 2025-2026 school year. (Gordon)

*Mr. Gordon presented three different proposals from auditing companies and they have agreed on the proposal from Christy White Accountancy Corp. Motion to approve; Mr. Casavan, seconded by Mrs. Mitchell. All in favor; motion carried.*

**D. DISCUSSION/ACTION:** Board approval of the 990 IRS tax [documents](#) prepared by Clifton, Larsen, Allen & Associates. (Gordon)

*Mr. Gordon explained that these are the yearly tax forms for ILCS, they are available on the Inland Leaders website. Motion to approve; Mrs. Mitchell, seconded by Mr. Gillespie. All in favor; motion carried.*

## RESOLUTIONS

No resolutions

## BOARD POLICY ADDITIONS/ AMENDMENTS

- A. NEW POLICY:** Civil Rights [Policy](#) for Child Nutrition
- B. NEW POLICY:** Special Diets [Policy](#) for Child Nutrition
- C. NEW POLICY:** Verification [Policy](#) for Child Nutrition
- D. NEW POLICY:** Document Retention and Destruction [Policy](#)

*Motion to approve Board Policies A-D; Mr. Casavan, seconded by Mr. Gillespie. All in favor; motion carried.*

## APPROVE CONSENT CALENDAR

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

**A. Board Minutes:** Board [minutes](#) from January 21, 2025

**B. Business Functions**

- a. Check Register(s): [January 2025 Check Register](#)
- b. Approval of purchases/services/contracts/ MOUs over \$10,000:
  - i. Acceptance of donations: **None**
  - ii. School credentialed nurse consulting [contract](#) awarded to Mrs. Anderson not to exceed \$26,000 dollars.

**C. Human Resources**

New Hires

- a. Certificated
  - i.
- b. Classified
  - i.

Resignations

- c. Certificated
  - i. Rachel Juedes, Substitute Teacher
  - ii.
- d. Classified
  - i. Joseph DeMarco, Classroom Aide-SpEd
  - ii. Samantha Orcutt, Child Nutrition Worker I

Other Requests and Human Resource Functions

- e. Board approval of Geena Burgess as the 2025 Summer School Principal

**D. Quarterly Report on Uniform Complaints to comply with the Williams Settlement**

No complaints submitted

Motion to approve Consent Calendar items A-D; Mr. Casavan, seconded by Mr. Rosario. All in favor; motion carried.

**RATIFICATIONS**

No ratifications

**CLOSED SESSION**

A. Property Negotiations (Gordon)

The Board convened into closed session at 5:55PM.

**RECONVENING OF OPEN SESSION and REPORT OF CLOSED SESSION (Jimenez)**

Board Chairman reported that no actions were taken during the closed session.

**TRAINING/WORKSHOP/PRESENTATION**

The ILCS Board is provided with training or information in a workshop or session that does not involve any actionable items.

A. Conflict of Interest [Training](#) for Board Members

The conflict of interest training was not presented and will be provided at a future board meeting.

**BOARD MEMBER COMMENTS**

Mr. Gillespie- appreciated the big screen for the presentation. He thought it was a good meeting and appreciated all the reports. He's happy everything is on track.

Mr. Rosario- thanked Mr. Woodgrift for the update to the Safety Plan. He appreciated the LCAP presentation and he is very happy for the school and the continued progress.

Mr. Casavan- is very appreciative of everyone's efforts and thinks everyone is doing a fantastic job.. He stated that they would miss Mrs. Mitchell [when her term is up].

Mrs. Mitchell- is very thankful for the Covered 6 security officer. She is amazed at how much money was gone from the federal government between November and December. She is grateful that Inland Leaders is in good financial standing and that money can be saved if not being used.

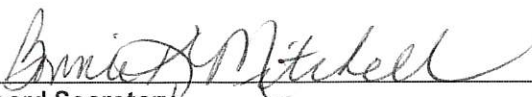
Dr. Jimenez- appreciated the LCAP presentation, he thanked Mr. Gordon, Dr. Urrea and Mr. Perry for their efforts. He also thanked Mr. Woodgrift for the Safety Plan presentation.

**SCHEDULING OF NEXT BOARD MEETING**

The next meeting was scheduled for April 14, 2025, 5:00pm at YBC.

**ADJOURNMENT**

Meeting adjourned at 6:35PM.

  
Board Secretary

4-14-2025  
Date