



INLAND LEADERS CHARTER SCHOOLS

Board of Directors Meeting- Minutes

13456 Bryant Street Street (BSC)

Yucaipa, CA 92399

November 14, 2022 @ 5pm

Teleconference: [Zoom link](#): Password: ILCSBOARD

Vision: *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

OPEN SESSION ~ 5:00pm

A. Pledge of Allegiance (Woodgrift)

B. Roll Call (Jimenez)

Present: Dr. Jay Jimenez , Mr. Michael Casavan , Mrs. Bonnie Mitchell , Mr. Eli Gillespie, Mr. Jacob Rosario

C. Student Council Report (Student Council Members)

Wyatt Casavan, President, Josh Barre, Vice President, Amalia Chronopoulos, Secretary and Seth Moore, Sports Commissioner were present to give a report about what's happening on Student Council. The student store has been successful in raising money for dances, they are requesting a freezer so they can sell ice cream. The Board discussed that there may be a freezer available to them. Recent events included Lead Con, a Middle School dance, movie night, House rally, and an 8th grade tour of Arrowhead Christian Academy. Some upcoming events are: a second Lead Con and a Winter dance in December. In sports; the ILCS Flag Football team took the championship and Cross Country took 1st place at the most recent meet. Upcoming sports are: track, soccer, baseball and softball.

D. Finance Committee Report (Gordon/Casavan)

The Finance Committee met Monday, Nov. 7, 2022. They held committee selections; Chairman is Mike Gordon, Secretary is Steve Perry. They discussed state budget updates and ILCS year to date financial statements. There have been revenue shortfalls because of student attendance and tax collections are down at the state level. Mr. Gordon is encouraging families to fill out the free and reduced lunch applications to help support our funding. There are some new expenses coming up including a Nutrition Services Manager, School Resource Officer, pay raises and new facility start-up costs. They discussed employee attendance improvements and STRS (State Retirement System) and possibly being able to carry over sick leave from year to year. Mr. Gordon mentioned possibly having trimester bonuses for perfect attendance. They also talked about how to help classified employees with sick day benefits. They discussed money collected from Medi-Cal benefits for students who qualify and they reviewed LCAP actions, services and progress.

E. Administration Report and recognitions (Gordon)

Mr. Gordon started his report by congratulating Bob Miller and Sharon Bannister for winning their districts in the local election for the Yucaipa-Calimesa School Board.

He mentioned that the Lead Con event was "spectacular" and he thanked all the teachers and admin that showed up to help make it successful. He recognized Mr. Frank Chacon and Kayley Urrea as the event's emcees.

The Great American Shake-out was a success and he expressed appreciation to Mr. Osborn, Mr. Woodgrift and Dr. Urrea for their work on making that day run smoothly. There was discussion about having a satellite phone for use in case communication systems are down.

He discussed cyber security and mentioned that we have insurance coverage in case of a cyber attack.

He mentioned the Fentanyl crisis and the workshop that the district held that we were included in. He also talked about the RSV crisis. We are working with the school nurse and health staff to stay aware

of this issue.

We had SCAT meetings (Student Contract Accountability Team) with parents to figure out solutions for students who are missing too much school. Mr. Gordon felt that the meetings went well and he thanked Mr. Osborn and Dr. Urrea for making sure they were well organized.

He shared the ILCS Dashboard numbers; current average daily attendance is 942, total enrollment is 995 students. There was one suspension in October, zero expulsions, one health incident in September and two police reports in October. He also shared the Cash Flow statements and Budget vs. Actual numbers through September.

PUBLIC PARTICIPATION SESSION - 5:25pm

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time.

A. General Public Participation

ILCS teacher, Michael Barre, spoke about how some teachers have to take sick days when their children are sick because they do not have anyone else at home to stay with them. He asked about taking some of the money the school receives for Independent Study work and having it go towards helping those teachers with sick pay.

ILCS teachers, Sherri Whitlock and Susan SteinerLund, spoke about the discrepancies between ILCS' pay structure and other district's structures for veteran teachers who have worked at the school for 10+ years. They don't feel like veteran teachers are being honored and would like the ILCS pay structure to be more in line with surrounding districts.

DISCUSSION/ACTION SESSION- 5:47pm

The Board will discuss and possibly take action on items listed in this section of the agenda.

- A. ACTION:** Board to review and accept the annual state audit draft for the 2021-2022 school year completed by *Clifton, Larson & Associates*. Report due to the authorizing district and County by December 15, 2022. (Gordon/Burson)

Mr. Gordon discussed the audit report that is to be submitted to the district. He mentioned that there were no findings that were questionable. This report is available online.

Motion to approve: Mike Casavan, seconded by: Bonnie Mitchell. Votes: Jacob Rosario; yea, Eli Gillespie; yea, Mike Casavan; yea, Bonnie Mitchell; yea, Jay Jimenez; yea. Motion carried.

- B. DISCUSSION:** Review of the BSC safety survey and discussion regarding the results. Updates will also be provided by administration as to the retainment of a school resource officer. (Gordon)

Mr. Gordon discussed the results of the safety survey that went out to parents. There was overwhelming support in favor of an armed guard on site at BSC. He is also working with the city on having a School Resource Officer and he is recommending to include the cost of the SRO in the budget. Mr. Casavan asked if the SRO will be starting in the 2023-2024 school year and if so, can we have a security guard in the interim.

- C. ACTION:** Administration recommends the approval of the 2023-2024 school year enrollment numbers to be submitted to the authorizer annually by January 1 as part of the Proposition 39 agreement. (Gordon)

ILCS to provide an estimate of enrollment numbers for the 2023-2024 school year to the district. Mr. Gordon discussed the breakdown of the numbers. Mr. Casavan asked about having an Independent Study High School. Mr. Gordon said that they would have to apply for a separate charter for that and that the districts are not in favor of Independent Study charters.

Motion to approve; Eli Gillespie, seconded by Jacob Rosario. Votes: Jacob Rosario; yea, Eli Gillespie; yea, Mike Casavan; yea, Bonnie Mitchell; yea, Jay Jimenez; yea. Motion carried.

BOARD POLICY ADDITIONS/ AMENDMENTS

- A. none**

RESOLUTION:

(none)

TRAINING/WORKSHOP/PRESENTATION

The ILCS Board is provided with training or information in a workshop or session that does not involve any actionable items.

A. Board training on conflict of interest, Brown Act and Government Code 1090.

Mr. Gordon gave a presentation discussing the Brown Act which is a law that requires local government business to be conducted at open and public meetings. He went over some of the guidelines in regards to transparency and conflict of interest.

APPROVE CONSENT CALENDAR

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

A. Sept 2022 Check Register; Oct 2022 Check Register

B. September 19, 2022 Board Minutes

C. Approval of purchases/services/contracts/ MOUs over \$10,000: None

D. Acceptance of donations:

a. General Donations: Allen Bogh: \$5,000.00

b. In-Kind Donations: None

c. Fundraising Donations: None

E. New Hires

a. Certificated

i. Madison Spitzer, Substitute Teacher

b. Classified

i. Anna Roberts, Classroom Aide-SpEd

ii. Hanah Centanni, Student Coach

iii. Kendall Bolock, General Substitute

iv. Arturo Martinez, General Substitute

F. Resignations

a. Certificated

i. Dayanara Garcia, Spanish Teacher

b. Classified

i. Siobhan Hamilton, General Sub

ii. Jonilee Blair, Classroom Aide-SpEd

iii. Elizabeth Kunz, General Sub

Motion to approve Calendar items A-F: Mike Casavan, seconded by Bonnie Mitchell. Votes: Jacob Rosario; yea, Eli Gillespie; yea, Mike Casavan; yea, Bonnie Mitchell; yea, Jay Jimenez; yea. Motion carried.

G. Special Business Functions

a. Amend hourly payscale to align with minimum wage requirements and add the "Child Nutrition Services Manager" to the hourly payscale at range 25 and promote Justine Burdine to the position.

The Nutrition Services Manager is a management position that is 30 hours/week and includes medical benefits. There will be an increase to sub pay and an LVN position is being added.

b. Increase days of employee bereavement leave to a total of five days for employees as required through state Assembly Bill 1949.

c. Approval of the 5th grade field trip to Pali Institute Outdoor Education Program in Running Springs, CA.

d. Approval of the 7th grade field trip to Catalina Island Camps at the Catalina Environmental Leadership Program.

Motion to approve Calendar item G; Eli Gillespie, seconded by Mike Casavan. Votes: Jacob Rosario; yea, Eli Gillespie; yea, Mike Casavan; yea, Bonnie Mitchell; yea, Jay Jimenez; yea. Motion carried.

H. Special Requests

RATIFICATIONS

A. none

CLOSED SESSION- 6:45pm

A. Conference with Real Property Negotiator

BOARD MEMBER COMMENTS

Jacob Rosario: He agrees with the salary discussion and feels it is worth exploring. He expressed appreciation for transparency.

Mike Casavan: Expressed appreciation to Mike Gordon and ILCS staff for a successful year so far.

Bonnie Mitchell: Discussed the STRS pension and receiving Cost of Living bonus in paychecks. She is grateful that ILCS has no financial problems.

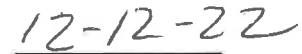
Eli Gillespie: He feels the results of the Safety Survey are great and likes that people are in support of protecting our campuses. He is glad that ILCS is taking action on that. He mentioned salaries and asked about being able to pay more and that it's hard to keep up with inflation. He feels that was a good discussion.

Jay Jimenez: He felt that the Student Council did a good job on their report. He thanked Tracy Burson and Mike Gordon for a good job on the back office audit. He felt that Sherri Whitlock and Susan SteinerLund gave a good presentation.

ADJOURNMENT



Board Secretary



Date