



**INLAND LEADERS CHARTER SCHOOLS**

**Board of Directors Meeting- Minutes**

**13456 Bryant Street Street (BSC)**

**Yucaipa, CA 92399**

**December 12, 2022 @ 5pm**

**Teleconference: [Zoom link](#): Password: ILCSBOARD**

**Vision:** *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

**OPEN SESSION ~5:03 pm**

**A. Pledge of Allegiance (Woodgrift)**

**B. Roll Call (Jimenez)**

*Present: Mr. Jacob Rosario, Mr. Eli Gillespie, Mrs. Bonnie Mitchell, Dr. Jay Jimenez. Not present: Mr. Mike Casavan*

**C. Student Council Report (Student Council Members)**

*No report.*

**D. Finance Committee Report (Gordon/Casavan)**

*No report.*

**E. Administration Report (Gordon)**

*Mr. Gordon talked about safety updates; satellite phones have been ordered, they are in the process of finding someone to do work on the gate at CSC for the "man cage", we will have an SRO for the 23-24 school year, a security guard will be in place at BSC in the meantime.*

*There was a Reading Literacy meeting with Susan SteinerLund, the Title 1 Coordinator and Sherri Whitlock, Title 1 Teacher. There were about 50 ppl in attendance. Sherry Urban did a workshop on Thinking Maps and some Middle School students were there to help out.*

*The Lego Robotics club won the local competition and will go on to the next level.*

*The 1st-5th grade Christmas program was a success, there were about 1,000 people in attendance.*

*Mr. Gordon felt there was great support from the ILCS families.*

*There will be a training session with Doug Fisher, a professional development writer, on January 3, 2023 for Visible Learning Literacy and Critical Thinking Learning for the teacher Innovation Day.*

*The staff Christmas event will be held at 123 Farms at Highland Springs Ranch on Dec. 14, 2022.*

*Mr. Gordon mentioned that he had tickets available for the board members.*

*Mr. Gordon shared the ILCS Dashboard: current enrollment is 994 students, ADA is 920 (dropped from November), there were no suspensions, no expulsions, no major health incidences and no police reports in November. He discussed cash flow, budget vs. actual expenses and investment balances.*

**PUBLIC PARTICIPATION SESSION ~5:17pm**

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time.

**A. General Public Participation**

*There were no speakers.*

## **DISCUSSION/ACTION SESSION ~ 5:18pm**

The Board will discuss and possibly take action on items listed in this section of the agenda.

- A. ACTION:** Administration recommends the approval of the 1st interim financial reports along with the adoption of the new budget for the current school year as the operational budget to replace and revise the budget approved in June of 2022. (Gordon/Burson)

*Mr. Gordon discussed the budget report that will be submitted to the local district and the county. He recognized Tracy Burson for all her hard work on putting the report together. There are different categories discussed in the budget including certificated and classified costs, taxes and benefits, books and materials, services and operations, capital outlay and building projects. They included a budget for perfect attendance bonuses, speech teacher support, school nurse and nutrition manager. They have ordered a leadership curriculum and satellite phones. They have included security upgrades, and kitchen equipment, which is being covered by a grant. There have been field trip increases, and utility increases. They have additional professional development costs and additional rent. District oversight has gone up and there have been inflationary costs. He discussed the Interim template and restricted funds and gave an oversight about projected budgets for future years. He feels that we are able to keep our costs low and is happy about where we will end up in the future. The Interim template will be posted online. Motion to approve: Jacob Rosario; seconded by Eli Gillespie. Votes: Jacob Rosario; yea, Eli Gillespie; yea, Bonnie Mitchell; yea, Jay Jimenez; yea. Motion approved.*

- B. ACTION:** The Executive Director requests the authorization of the ILCS Board to sign contracts to provide armed security guard services with an independent contractor at the Bryant Street Campus once an approved and qualified guard candidate is provided for review and approval by administration and a member of the Board. (Gordon)

*Mr. Gordon is asking the Board to allow himself and Mike Casavan to sign contracts with a security guard service once a qualified candidate is found.*

*Motion to approve: Bonnie Mitchell, seconded by Eli Gillespie. Votes: Jacob Rosario; yea, Eli Gillespie; yea, Bonnie Mitchell; yea, Jay Jimenez; yea. Motion approved.*

## **BOARD POLICY ADDITIONS/ AMENDMENTS**

- A. none**

### **RESOLUTION:**

(none)

## **TRAINING/WORKSHOP/PRESENTATION ~5:38pm**

The ILCS Board is provided with training or information in a workshop or session that does not involve any actionable items.

- A. Board training** on conflict of interest and Government Code 1090. (Gordon)

*Mr. Gordon dismissed the public for this portion.*

- B. Principals to present on 1st trimester assessments/benchmarks to evaluate student progress.**  
(Urrea/Osborn)

*Dr. Lisa Urrea, BSC Principal, gave a presentation about TK-2nd grades for 1st trimester assessments and benchmarks. She showed data on test scores from pre-pandemic to present day and discussed the percent proficient in reading from the beginning of the last school year to the end of the year. She talked about the reading intervention programs that are in place during and after school for the students that require extra support. All grades have shown tremendous growth from beginning to end of year in reading and math.*

*Mr. Josh Osborn, CSC principal, gave a 1st trimester data report for grades 3rd-8th. He discussed the achievement gap that they are watching for a portion of the student population. He gave percent proficient data and mentioned that ILCS is the highest performing school in Yucaipa and Redlands. He shared that our 7th grade class is ranked 2nd in the county and 8th grade is ranked 6th in the county for CAASPP scores for the 21-22 school year. He shared the STAR reading scores for 3rd-6th grade and talked about the Fast ForWord reading intervention program. There has been great growth in reading across all grades due to this intervention. He also discussed the student "climate" and mentioned that one of the goals for our WASC accreditation was to develop healthy relationships between peers in*

*Middle School. They have focused on that this year by putting in place more leadership classes and events and this has proven successful for the student culture. He discussed some campus improvements that have been implemented as well as more spirit days. He gave updates on sports teams and staff events.*

#### **APPROVE CONSENT CALENDAR**

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

- A. November 2022 Check Register
- B. November 14, 2022 Board Minutes
- C. Approval of purchases/services/contracts/ MOUs over \$10,000: None
- D. Acceptance of donations:
  - a. General Donations: None
  - b. In-Kind Donations: None
  - c. Fundraising Donations: None
  
- E. **New Hires**
  - a. Certificated
    - i. Madison Spitzer, Substitute Teacher
  
  - b. Classified
    - i. Anna Roberts, Classroom Aide-SpEd
    - ii. Hanah Centanni, Student Coach
    - iii. Kendall Bolock, General Substitute
    - iv. Arturo Martinez, General Substitute
  
- F. **Resignations**
  - a. Certificated
    - i. Dayanara Garcia, Spanish Teacher
  
  - b. Classified
    - i. Siobhan Hamilton, General Sub
    - ii. Jonilee Blair, Classroom Aide-SpEd
    - iii. Elizabeth Kunz, General Sub
  
- G. **Special Business Functions**
  - a. Administration recommends the transition to the Paycom payroll and Human Resources system to provide greater efficiency of operations.
  
- H. **Special Requests**

*None*

*Motion to approve Consent Calendar Items A through H: Eli Gillespie, seconded by Jake Rosario. Votes: Jacob Rosario; yea, Eli Gillespie; yea, Bonnie Mitchell; yea, Jay Jimenez; yea. Motion approved.*

#### **RATIFICATIONS**

- A. none

#### **CLOSED SESSION**

A. Conference with Real Property Negotiator  
*Board acted to authorize Mr. Gordon to sign the leases with Grace Point Fellowship for the use of their facilities starting the 2023-2024 school year. Motion to approve at 6:48pm by Bonnie Mitchell and a second by Eli Gillespie. Votes: Jacob Rosario; yea, Eli Gillespie; yea, Bonnie Mitchell; yea, Jay Jimenez; yea. Motion approved.*

**BOARD MEMBER COMMENTS**

none

**ADJOURNMENT**

Meeting adjourned at 6:55pm

Bonnie K. Mitchell

**Board Secretary**

Jan 30, 2023

**Date**