



INLAND LEADERS CHARTER SCHOOLS

Board of Directors Meeting- Minutes

13456 Bryant Street Street (BSC)

Yucaipa, CA 92399

June 27 , 2022 @ 5pm

Teleconference: [Zoom link](#): Password: ILCSBOARD

Vision: *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

OPEN SESSION

5:05pm

A. Pledge of Allegiance (Woodgrift)

B. Roll Call (Jimenez)

Present: Eli Gillespie , Bonnie Mitchell , Jay Jimenez Not present: Mike Casavan, Aron Wolfe

C. Student Council Report (Student Council Members)

No report.

D. Finance Committee Report (Gordon/Casavan)

No report.

E. Administration Report (Gordon)

Mr. Gordon gave an update on a feasibility report that was conducted for the property adjacent to the Bryant St. Campus. The plan to put 4 modulars on that property will be delayed by about 6 mos. ILCS has one year left on the lease with the Bryant St. Baptist Church facility. At the start of the 2023/2024 school year we will need to be out of the church facility. He has reached out to two other churches about using their location for classrooms and there is a possibility of using the California St. campus or surrounding properties if needed.

There was discussion about some work that will need to be done on the new property. Mr. Gordon would like to put together a Facility Search Committee that would include teachers, staff and parents to get some input on what they would like to see happen for this project. Decisions will need to be made by September/October of this year in order to give enough time for things to be put in place for the 23/24 school year.

We are down to two TK classrooms, previously three, due to enrollment. There is a possibility of doing AM/PM Kindergarten because of classroom space

Mr. Gordon thanked the board members that attended the end of the year events; graduation, awards ceremonies and the alumni grad walk.

He spoke with a county sheriff deputy and the School Resource Officer to discuss our facilities and the limitations of having only one SRO in town. They are not familiar with our campuses so they want to do a risk assessment visit at both our sites before the end of the summer break. He discussed with the deputies about their response system for schools and about new fencing and security for both campuses. They also discussed the possibility of getting funding for more SROs in Yucaipa. He is going to work on getting them a link to access our security cameras.

He mentioned that BOLD Night was a success and he expressed thanks to Marcus Partridge for facilitating the event. He recognized Brian Burson for speaking at the event and he was pleased that there were a lot of dads and other staff members there.

He gave a shout out to Tracy Burson for all her hard work on the budget spreadsheet. He also recognized the back office staff and expressed his appreciation for them.

He shared the Dashboard information; there were no suspensions in June, there were 2 suspensions in May. There were 995 students enrolled in May/June, the ADA (average daily attendance) was 939. There were no expulsions, no major incidents and no police reports for May/June. There were 18 Covid cases in May and 3 cases in June.

Bonnie Mitchell asked for clarification on the new property line. Mr. Gordon explained that they are

on a temporary use permit with the city which gives them the ability to use the new property and the church property. Mrs. Mitchell asked if all the administrative offices will be moved when they vacate the church property. Mr. Gordon stated that the church will allow them to leave the modulares for the office staff and continue to allow shared use of the parking lot and playground.

PUBLIC PARTICIPATION SESSION 5:27pm

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time.

A. General Public Participation

There were no speakers.

DISCUSSION/ACTION SESSION 5:27pm

The Board will discuss and possibly take action on items listed in this section of the agenda.

A. ACTION: Board to accept the resignation of Aron Wolfe as an ILCS Board Member. (Jimenez) *Dr. Jimenez thanked Mr. Wolfe for his many years of service on the ILCS Board and they will honor him at a later ceremony. There will be a search and interviews conducted for a new parent board member. Motion to approve: Eli Gillespie , Seconded: Bonnie Mitchell. All in favor; motion carried.*

B. ACTION: Administration will present the budget for Board adoption for the 2022-2023 school year. (Gordon)

Mr. Gordon presented the 2022-2023 ILCS Budget (Available for review on the agenda's budget link) He mentioned that the [CA] Governor had recently approved the legislature's state budget.

Bonnie Mitchell asked about inclusion for the moderate/severe special education students. Steve Perry, Director of Student Services, stated that all students are full inclusion with some pull out services as needed. Mr. Gordon offered to have Mr. Perry put together a summary of the Special Ed services for Mrs. Mitchell. Mrs. Mitchell asked about staff shortages for this year. Mr. Gordon stated that there were no staff shortages for the current school year. Josh Osborn , Principal, mentioned that there was one Elementary teacher opening and one Middle School teacher opening for the 22/23 school year. Both positions have been filled. Mr. Perry mentioned that there is a part-time Speech and Language Pathologist position open.

Motion to approve: Bonnie Mitchell , Seconded: Eli Gillespie . All in favor; motion carried.

C. ACTION: Board will hear public comments and approve the final LCAP document along with the local performance indicators. (Gordon/Urrea)

Mr. Gordon presented the LCAP document that includes staff, student and parent surveys. (Available to view on the LCAP document link) He feels confident that they can achieve the actions put in the plan.

Dr. Jimenez asked if there was anything added from the last board meeting. Mr. Gordon stated that there was the addition of the word 'hybrid' to anything regarding distance learning, they added Dr. Lisa Urrea's Intervention Coordinating in Goal 2, Action 4, and the addition of Leadership Classes lead by Cathy Coate and Frank Chacon .

Motion to approve: Bonnie Mitchell , Seconded: Eli Gillespie . All in favor; motion carried.

D. ACTION: Universal Preschool/ TK Planning and Implementation Grant (UPK) plan. (Gordon)

Mr. Gordon explained that this is a plan that the state has asked us to complete to show how we will use the funds provided for Universal Preschool. He stated that some of the funds will be used for classroom aids, planning costs and staff training. He mentioned that we already have a TK program in place and this money is primarily for start-up programs. He showed and discussed how he answered the state's questionnaire.

Motion to approve: Bonnie Mitchell , Seconded: Eli Gillespie . All in favor; motion carried.

E. ACTION: Approval to amend and release a new RFP for the Bryant Street Building project to add five new modulares. (Gordon)

Mr. Gordon is requesting permission to amend the Request For Proposal to make it current and send the proposal out to contractors for new bids.

Motion to approve: Eli Gillespie , Seconded: Bonnie Mitchell. All in favor; motion carried.

BOARD POLICY ADDITIONS/ AMENDMENTS 6:48pm

- A. ACTION:** Administration recommends the amendments to the school dress code policy.
(Woodgrift)

Casey Woodgrift , Dean of Students, stated that there have been some additions to the dress code policy to accommodate style changes and taller students. Some language has been updated for clarification on policy.

Motion to approve: Eli Gillespie , Seconded: Bonnie Mitchell. All in favor; motion carried.

- B. ACTION:** Administration recommends minor amendment to the Procurement Policy to designate the more restrictive and required state purchase threshold of \$99,100 for major purchases rather than the federal limit allowance. (Gordon)

This action has been tabled.

RESOLUTION: 6:54pm

- A. Resolution** recognizing the 30th anniversary of Charter Schools in California. (Gordon)

Mr. Gordon mentioned that this is the 30th anniversary of the California Charter Schools Act. ILCS has been in existence for 15 years and he expressed his appreciation for the Charter School movement and the impact it has had on him and his family as well as all the students it has impacted.

Motion to approve: Bonnie Mitchell , Seconded: Eli Gillespie . All in favor; motion carried.

TRAINING/WORKSHOP/PRESENTATION 6:56pm

The ILCS Board is provided with training or information in a workshop or session that does not involve any actionable items.

- A. none**

There were no trainings or presentations.

APPROVE CONSENT CALENDAR 6:56pm

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

- A. May 2022 Check Register**

- B. May 31, 2022 Board Minutes**

- C. Approval of purchases/services/contracts/MOUs over \$10,000:**

- a. Renaissance Subscription Renewal: Accelerated Reader and Star Reading (970),
\$12,923.50.

- D. Acceptance of donations:**

- a. General Donations: ILF: \$1,500.00 Teacher's Luncheon; ILF: \$16,000.00 Apex
-Teacher's Supplies
b. In-Kind Donations: None
c. Fundraising Donations: None

- E. New Hires**

- a. Certificated
i. Jamie Haney, Middle School Science Teacher

b. Classified
i.

- F. Resignations**

- a. Certificated
i. Andrea Dennistoun, Teacher
ii. Victoria Melton, Education Specialist Intern
iii. Olivia Jester, Substitute Teacher
b. Classified
i. Jacqui Reseigh, Special Projects Clerk-Student Activities

- ii. Madison Sullivan, Classroom Aide SpEd
- iii. Harmony Ries, Health Assistant
- iv. Elizabeth Kunz, Student Coach
- v. Marcie Oxandaboure, Instructional Assistant Sub

G. Special Business Functions

- a. Payment of the flooring project for June/July 2022 required as part of the lease agreement with Bryant Street Church to be expensed for one year rather than depreciated due to lease expiring in June of 2023. Approximate cost of flooring material is \$17,000 and approximate cost of labor is \$38,000 to be organized and completed by the church.

H. Special Requests

- a. Mrs. Beaucaire is requesting leave for three days from 8-15-22 to 8-17-22. This will include 1 personal day and two days without pay.

Motion to approve items A-H: Bonnie Mitchell , Seconded: Eli Gillespie . All in favor; motion carried.

RATIFICATIONS

A.

CLOSED SESSION

none

BOARD MEMBER COMMENTS 6:57pm

Eli Gillespie - mentioned that he is in favor of, and expressed the importance of, teaching history. He would like to see our history scores improved.

Bonnie Mitchell - agreed with Mr. Gillespie on the importance of teaching history and added the importance of patriotism. She likes that ILCS is a leadership school and is in favor of teaching leadership traits such as grit. She mentioned that the fact that alumni come back to speak at graduation is indicative of what they have learned at our school and she appreciates that they are sharing what they have learned. She loves being a part of ILCS. She thanked Mr. Gordon for all the information he shared tonight.

Jay Jimenez - praised Mr. Gordon for a job well done on the budget and the LCAP documents. He expressed disappointment about Aron Wolfe resigning from the Board.

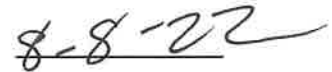
The next board meeting was scheduled for Aug. 8, 2022, 5:00pm at BSC.

ADJOURNMENT 7:05 pm

Motion to adjourn: Eli Gillespie , Seconded: Bonnie Mitchell. All in favor; motion carried.



Board Secretary



Date