



**INLAND LEADERS CHARTER SCHOOLS**

**Board of Directors Meeting ~ Minutes**

**13456 Bryant Street Street (BSC)**

**Yucaipa, CA 92399**

**June 22, 2023 @ (5pm-Closed session/ 6:00pm-Open Session)**

**Teleconference: [Zoom link](#): Password: ILCSBOARD**

**Vision:** *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

**OPEN SESSION: 5:00 PM**

**A. Roll Call to establish Quorum (Jimenez)**

*Present: Mike Casavan, Jacob Rosario, Eli Gillespie, Jay Jimenez. Not present: Bonnie Mitchell.*

**B. Approval of Agenda (Jimenez)**

**C. Public comment on Closed Session items (Jimenez)**

**D. Adjourn to closed session (Jimenez)**

**CLOSED SESSION**

- A.** Board to meet with parents of students with negative behavior and attendance patterns as recommended by the Student Contract Accountability Team and determine possible remedies. Student case 62225 and 62201. (Osborn)

**RECONVENE OPEN SESSION- 6:00PM ~6:02pm**

**A.** Pledge of Allegiance (Woodgrift)

**B.** Administration Report and recognition of volunteers and Lego Robotics Team (Gordon)

*Mr. Gordon recognized parent volunteer, Rebecca Goetz, for her work on the school garden. She was presented with a certificate and a photo was taken with the board members. Mrs. Goetz talked about how the garden has been a great way for ILCS students to get community service hours.*

*Mr. Gordon also recognized the Lego Robotics team led by teacher Amanda Stodelle. He presented certificates to the team members. Team member Michael Stodelle explained what the team was working on and mentioned all the events that their team had won. A photo was taken with the board members.*

*Mr. Gordon mentioned that there are currently no teacher vacancies other than a speech teacher. He asked Mr. Perry and Mr. Woodgrift about any staffing needs in the Special Ed and Recess Coach positions and they both responded that their departments are fully staffed.*

*He discussed the new facility at the Yucaipa Blvd. campus at Grace Point Church. They have moved in most of the classroom and office furniture and equipment. They completed some concrete work. They had a lot of volunteers come out to help clean and move in equipment.*

*Painting was completed at the California St. Campus ahead of schedule so Summer School will be held at that location instead of the Bryant St. Campus. New flooring will be going into the front office at CSC and they also are upgrading the internet system.*

*He mentioned that we are at full enrollment for the upcoming school year and there are about 625 students on the waiting list. He also mentioned that we have about 50 students in the Independent Study Program.*

*He discussed the end-of-year events including the Father-Daughter Dance, Graduation, Field Day and Cotillion. Senator Ochoa-Bogh came to CSC for the celebration of becoming a California Distinguished School.*

*He showed and discussed the April, May and June Dashboard numbers. End of Year enrollment is at 988, Average Daily Attendance is 939. There were no suspensions, no major incidents, no expulsions and no major health incidents. There was one police report in April and 4 for May/June. He mentioned that some of those reports were on the weekend and for off campus issues.*

*He discussed the cash flow for March, April and May and showed income and investment statements.*

- C. Student Council Report (none)
- D. Finance Committee Report (none)

### **PUBLIC PARTICIPATION SESSION**

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time.

- A. General Public Participation (Jimenez)

No speakers.

### **DISCUSSION/ACTION SESSION**

The Board will discuss and possibly take action on items listed in this section of the agenda.

- A. **DISCUSSION:** Board to hear from Mr. Binks in regards to possible school safety measures involving safety officers on school campuses. (Gordon)

*Mr. Kelly Binks discussed the different security options available to schools such as School Resource Officers and armed security guards. He feels the most important thing is to mitigate [an incident] before it happens. He gave a presentation about the School Marshall Program which employs retired police officers to provide security on school campuses. There was discussion about getting background information on the retired officers, CCW training requirements and the cost of using a School Marshall. Mr. Gordon expressed that he is looking for a consensus from the board members that they would like to move forward with the idea of using a School Marshall as he has not been successful in finding an armed officer with the agencies he has contacted.*

- B. **ACTION:** Local Control Accountability Plan and Local Indicators adoption for the 2023-2024 school year. (Gordon/Urrea)

*Mr. Gordon reviewed the LCAP goals for the 23-24 school year which is the last year of a 3 year LCAP plan. The first goal is 'Innovate' which involves critical thinking and teaching students how to think about the information they are getting. The budget for this includes conferences for technology and critical thinking, technological devices, chromebook improvements, network improvement and professional development. The only change to this goal was eliminating the hybrid program due to the limited number of students in the program. The second goal is 'Accelerate' which is about student achievement and getting 90% of our students to the proficient level. We are currently at 70-73% of students at the proficient level. Also included in this goal is hiring and retaining high quality staff with 100% of [teaching] staff being credentialed and licensed. Professional development for improving student achievement and learning engagement and the Master Teacher process are also part of this action plan. He discussed what the WASC critical needs are for the upcoming accreditation process and also the implementation of the new Extended Learning Opportunities Program. The third goal is 'Cultivate' which involves campus environments, student well-being, counseling and instructional support. We have a teacher filling a new position which will be providing counseling support and leadership classes. Staff well-being is also included in this plan with medical benefits and staff cultivate days. The budget for this goal includes our Activities Coordinator, Title 1 parent workshops and the Safe and Clean Schools action.*

*Motion to approve; Mike Casavan, seconded by Jacob Rosario. All in favor; motion carried.*

- C. **ACTION:** 2023-2024 Employee Handbook amendments (Gordon)

*Mr. Gordon mentioned that the company Paychex is used as a consultant to produce the employee handbook and their legal team puts together the verbiage that is used. He is requesting that there be a written policy added to the handbook regarding sick leave benefits for certificated teachers to be carried over from year to year in order to be more in line with other districts.*

*Motion to approve; Mike Casavan, seconded by Eli Gillespie. All in favor; motion carried.*

**D. ACTION:** ILCS budget for the 2023-2024 school year to include changes to salary and hourly payscales (Burson/Gordon)

Mr. Gordon thanked Tracy Burson for all her hours of work on this budget as well as Marianne Loomis, Julie Bolock and all the back office staff. They are checking the state websites for information about current legislation and temporary budgets that are being negotiated. The ILCS budget presented tonight is about 90% accurate based on current state legislation which includes an 8.22% increase to the cost of living adjustment (COLA). He discussed the differences between what is being proposed by the governor vs. legislation in regards to budget cuts for schools. There are no major changes in the ILCS budget in regards to enrollment. He discussed budget changes for medical insurance plans, Title 1 funding, and ELOP funding. They have included a 7% increase to salary and compensation for both salary and hourly employees. There are facility investments for the Yucaipa Blvd Campus and other staff and facility costs. There has been an increase to operational costs including rent and utilities. He shared the estimated end-of-year revenue and showed that there is a significant increase in surplus savings based on last year's estimated savings. He showed multi-year projections, hourly compensation charts and the certificated teacher payscale. He mentioned that they have met with ICON Consulting to make sure that there are no gaps in the budget and that they continue to prepare for a recession. Motion to approve; Mike Casavan, seconded by Jacob Rosario. All in favor; motion carried.

**E. ACTION:** Extended Learning Opportunity Program (ELO-P) revised plan to meet state requirements. (Perry/Gordon)

Steve Perry gave a brief overview of the ELO-P explaining that it offers TK-6th grade qualified students a 9 hour school day. Their school day will start at 7:00am and go until 4:00pm. This program is for unduplicated students; foster/homeless youth, free and reduced lunch students and English language learners. We will be providing these students with enrichment opportunities and a safe place to be after school. We will be utilizing current staff and certain elective teachers to provide the enrichment classes. He is asking the board to approve the updated hours for this program by extending summer school hours and adding an additional 10 days. Motion to approve; Eli Gillespie, seconded by Jacob Rosario. All in favor; motion carried.

**BOARD POLICY ADDITIONS/ AMENDMENTS**

**A. ACTION:** Administration recommends revisions to the Board Policy: Civility Policy (Gordon)

The policy has had language added to include off-campus events such as dances, graduation, etc. There were also changes made to the policy regarding consequences for policy violations that would allow the school to take action for more serious offenses ie; calling law enforcement. Motion to approve; Mike Casavan, seconded by Eli Gillespie. All in favor; motion carried.

**B. ACTION:** Dress Code: no political messages or inappropriate message on hats (Woodgrift)

Action tabled.

**C. ACTION:** Eliminate hybrid policy from board policies (Gordon)

Mr. Gordon stated that the hybrid program no longer exists so they have eliminated the policy. Motion to approve; Eli Gillespie, seconded by Jacob Rosario. All in favor; motion carried.

**RESOLUTION:**

**A. ACTION:** Education Protection Account (EPA) resolution to determine expenses funded through EPA for the 2022-2023 school year. (Gordon)

This resolution states that money received for the EPA cannot be spent on administrative salaries. The money will go toward employees salaries and benefits excluding administration. Motion to approve; Jacob Rosario, seconded by Mike Casavan. All in favor; motion carried.

**TRAINING/WORKSHOP/PRESENTATION**

The ILCS Board is provided with training or information in a workshop or session that does not involve any actionable items.

No training or workshops.

## APPROVE CONSENT CALENDAR

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

### **A. May 2, 2023 Board Minutes**

### **B. Check register:** [April 2023 Check Register](#); [May 2023 Check Register](#)

### **C. Approval of purchases/services/contracts/ MOUs over \$10,000:**

- a. Approve contract with Giannini Electric to provide electrical connections and power for HVAC units at the Yucaipa Blvd Campus in the amount of \$61,251.
- b. Approve contract with Cal-Air to install mini-split HVAC units at the Yucaipa Blvd Campus in the amount of \$77,922.
- c. Dell Chromebook Purchase: CSC/25, BSC/20 in the amount of \$13,002.
- d. Renaissance AR Star Reading Renewal For 2023-2024 in the amount of \$13,263.
- e. Keenan General Liability Insurance Policy Renewal in the amount of \$45,301.
- f. Keenan Workers' Compensation Insurance Policy Renewal in the amount of \$52,200.

### **D. Acceptance of donations:**

- a. General Donations: None
- b. In-Kind Donations: Papa John's Pizza: Discount on pizzas for CSC Middle School Students last day.
- c. Fundraising Donations: None

### **E. New Hires**

- a. Certificated
  - i. Shelby Arbeiter, Education Specialist-Intern
  - ii. Laura ReynagaDiaz, Substitute Teacher
- b. Classified
  - i. Lindsey Dalgity, General Substitute
  - ii. Jonathan Marcus, Classroom Aide-SpEd

### **F. Resignations**

- a. Certificated
  - i. Jenese Hermeston, Speech Language Pathologist
- b. Classified
  - i. Ashlee Sosa, Health Tech-LVN
  - ii. Kendall Bolock, General Substitute
  - iii. Simona Sirb, Temp Office Clerk I

### **G. Special Business Functions**

### **H. Special Requests**

*Motion to approve Consent Calendar items A-H; Mike Casavan, seconded by Eli Gillespie. All in favor; motion carried.*

## RATIFICATIONS

- A.** Approval of contract in the amount of \$43,395.95 with AB Fence company to install new fencing at the Yucaipa Boulevard Campus (YBC).

*Mr. Gordon explained that the previous contract that was approved for a different fencing company fell through. He is requesting approval for a new contract with AB Fence Co. for work that has already been started. Motion to approve; Mike Casavan, seconded by Jacob Rosario. All in favor; motion carried.*

*The next board meeting was scheduled for Aug. 21, 2023.*

**CLOSED SESSION**

A. Conference with Real Property Negotiator in regards to purchase of property for a school building project.

**BOARD MEMBER COMMENTS**

*Mike Casavan- thanked everyone.*

*Jacob Rosario- thanked everyone for their hard work.*

*Eli Gillespie- stated that he was impressed with the Robotics team accomplishments, and that the [budget] numbers look good and makes him happy.*

*Jay Jimenez- gave a shout-out to the Gardening Club and Robotics team and wished everyone a good summer.*

*The meeting moved to closed session at 8:15pm.*

**ADJOURNMENT**

  
Board Secretary

  
Date