



INLAND LEADERS CHARTER SCHOOLS

Board of Directors Meeting

13456 Bryant Street

Yucaipa, CA 92399

May 20, 2024 @ 5pm

Teleconference: [Zoom link](#): Password: ILCSBOARD

Vision: *The vision of the Inland Leaders is to sustain a high-quality community charter school founded upon innovative instruction and character education to create 21st-century leaders.*

CLOSED SESSION: 4:05 PM

Board to convene in closed session for Pupil Discipline and meetings with parents.

OPEN SESSION: 5:04 PM

A. Pledge of Allegiance (Woodgrift)

B. Roll Call to establish Quorum (Jimenez)

Present: Dr. Jason Jimenez, Mrs. Bonnie Mitchell, Mr. Eli Gillespie, Mr. Mike Casava, Mr. Jacob Rosario. Quorum met.

C. Approval of Agenda (Jimenez)

D. Student Council Presentation (Student Council Members)

No Student Council report.

E. Finance Committee report (none)

F. Director's report (Gordon)

Mr. Gordon displayed the ILCS Dashboard numbers. Current enrollment is 1007 students, 975 ADA. He stated that the P2 attendance was very good. He showed the current year Safety and Misc. data spreadsheet, there were no suspensions or expulsions in April, no health reports and one police report. The 'Budget vs. Actual' looks very good and cash flow is strong. He discussed the status of the investment accounts.

He mentioned Teacher Appreciation Week and Bold Night, both were very successful. The Cotillion went well. He thanked the staff and parents for all of their hard work. The Father Daughter Dance was a success. The last LLL was last week.

Mr. Gordon mentioned there were auditors here last week, everything went well.

There was a Pillars committee meeting. They discussed the Growth Model vs. Proficiency Model and all agreed the Growth Model is preferred to measure student achievement. They also discussed the effects of teacher attendance on student morale and achievement.

There's continued work on the remodel of YBC and the closing down of BSC.

The Bryant Street Baptist Church may take over the lease of the modulars at BSC campus. There is a possibility the property below 2nd grade modulars (owned by ILCS) may be sold. It is up to the Board to decide.

PUBLIC PARTICIPATION SESSION

The public may speak to any issue at this time of the meeting. Please sign in and indicate if you would like to speak to the Board on the sign-in form located on the table near the agendas. The Board is unable to deliberate or discuss items with the public that are not on the agenda. The Board Chairman will limit the length of time for comments to a reasonable period of time.

A. General Public Participation (Jimenez)

There were no speakers.

B. LCAP hearing for public comment and recommendations regarding the [draft LCAP](#) for the 2024-2025 school year (Jimenez) *Opened at 5:18.*

There was no public comment, session closed at 5:19pm.

Mr. Gordon went over the Board draft of the LCAP Summary. It's about 85% complete.

TRAINING/WORKSHOP/PRESENTATION

The ILCS Board is provided with training or information in a workshop or session that does not involve any actionable items.

A. Administration to provide an update to the state and school budgets. (Gordon)

Mr. Gordon showed the Budget Workshop and the State Financial Updates-May Revise. A reduction of school revenue is projected. There is some good news with the COLA at 1.07%. There will not be any cuts to ILCS programs. Our biggest concern is that there may be an up to \$1,000.00 loss per kid in future revenues. There will be official board approval and amendments of budget at the June meeting. Budget factors were listed: YBC upgrades, full time security guard, inflationary costs, yearly 3.0-3.5% increase on staff pay scales, increase in rents at YBC, increase in insurance, covid funds no longer available and staff shortages. Mr. Gordon talked about Multi-year Projections and showed a preliminary draft and talked about possible ways to help with increases, ie; adding one extra student per class, sharing medical insurance costs with staff, fundraising and grant money.

DISCUSSION/ACTION SESSION

The Board will discuss and possibly take action on items listed in this section of the agenda.

A. DISCUSSION/ACTION: Approval of the athletic handbook for the 24-25 school year.(Osborn)

Mr. Osborn presented the Athletic Handbook and discussed the changes made with more detailed verbiage. Prior eligibility to play sports in the hand book was vague. The updated handbook states that to be eligible to play sports, students must have at least a 2.5 GPA, and must not have more than 9 missing assignments. Attendance must be at 94% and students must attend school on game days. Attendance will be at admin's discretion due to attendance percentages at the beginning of the school year can vary greatly.

Motion to approve: Mike Casavan, seconded by Bonnie Mitchell. All in favor; motion carried.

B. ACTION: Required approval of the Arts and Music in Schools (AMS) yearly report due to the California Department of Education by June 30, 2025. (Gordon).

Mr. Gordon went over the AMS Program description for the annual report.

Motion to approve: Jacob Rosario, seconded by Eli Gillespie. All in favor; motion carried.

C. ACTION/DISCUSSION: Administration recommends the approval of the Trio Health Plan through Blue Cross of California.(Gordon) .

Mr. Gordon stated that there will be three options for medical plans introduced this year.

Motion to approve: Eli Gillespie, seconded by Mike Casavan. All in favor; motion carried.

BOARD POLICY ADDITIONS/ AMENDMENTS

A. Administrations recommends final draft of the classified and certificated sick leave benefit policy for review. (Gordon)

Mr. Gordon explained that this new policy would allow certificated staff to have their sick days rolled over. He explained that employees would be able to use up 20 sick days in a year. The policy would also provide a bonus to classified staff for unused sick days.

Motion to approve: Mike Casavan, seconded Jacob Rosario. All in favor; motion carried.

B. Workplace Violence Prevention Policy (Woodgrift)

Mr. Woodgrift presented this new policy that was put together by our Safety Committee. He explained that this policy was written in accordance with a new law, SB553, which states that all employers must have a Violence Prevention Policy that will go into effect on July 1, 2024. This policy includes a process for safely reporting an incident, a process for investigation and logging the incident, and an annual review. He explained the different types of incidences which can include violence between staff members, with students, parents or other community members. There will also be site-specific training offered to all employees.

Motion to approve: Mike Casavan, seconded by Eli Gillespie. All in favor; motion carried.

C. Amendments to Section 5.1 Internal Finance Standards to adjust depreciation levels for accounting purposes. (Gordon/Burson)

Mr. Gordon mentioned that our auditors recommended an adjustment to double the depreciation levels at this time. He explained what that process entailed.

Motion to approve: Bonnie Mitchell, seconded by Eli Gillespie. All in favor; motion carried.

RESOLUTION

A. Resolution to approve the Hardship Distribution Provisions of the The Bipartisan Budget Bill of 2018 for the purposes of establishing the 403b Retirement Plan through SchoolsFirst.

B. Resolution to implement the SECURE Act and other Law Changes to the ILCS 403B Retirement Plan through SchoolsFirst.

Mr. Gordon explained that these resolutions are required by SchoolsFirst to establish the 403b retirement plan.

Motion to approve Resolutions A and B: Bonnie Mitchell, seconded by Mike Casavan. All in favor; motion carried.

APPROVE CONSENT CALENDAR

All matters listed under the consent calendar section are considered by the Board to be routine and will be enacted in one motion.

A. Board minutes from April 22, 2024

B. Check registers: April 2024 Check Register

C. Approval of purchases/services/contracts/ MOUs over \$10,000:

a. Approval of Parsec Education agreement to provide data information services for the 2024-2025 school year at cost of \$16,500.

b. Renaissance Place online learning suite agreement at a yearly subscription cost of \$35,678. c. Renewal of the agreement with Covered6 for armed security services at a cost of \$80 an hour and \$1,700 a month for the security vehicle.

d. Approval of Giannini Electric proposal to provide electrical upgrades to the California Street Campus Kitchen/Auditorium at a cost of \$58,850 to be funded through the Kitchen Infrastructure and Training grant (KIT).

D. Acceptance of donations:

a. General Donations: Kiest Kustom Painting & Construction \$1,000.00

b. In-Kind Donations: None

c. Fundraising Donations: None

E. New Hires

a. Certificated

i. Approval to hire Katherine Poole as the Speech Language Pathologist (SLP) using the Variable Term Waiver for SLPs through the California Commission on Teacher Credentialing.

ii. Jade Philips, Substitute Teacher

b. Classified

i. Melissa Sullivan, Classroom Aide-GenEd

F. Resignations

- a. Certificated
 - i. Brayden Arbeiter, Education Specialist
 - ii. Andrea Avalos, School Nurse
- b. Classified
 - i. Deborah Brown, Child Nutrition Worker
 - ii. Ronica Hochreiter, Office Clerk III
 - iii. Kristina Pashman, Student Coach

G. Special Business Functions

- a. Board to approve and sign plan documents for the SchoolsFirst 403B retirement plan for qualified employees.
- b. Approval of the employee handbook prepared by Paychex for the 2024-2025 school year.

H. Special Requests

- a. Administration recommends approval of Bristol family kindergarten student to be provided a lottery number.

Motion to approve Consent Calendar items A-H; Mike Casavan, seconded by Jacob Rosario. All in favor; motion carried.

RATIFICATIONS

- A. Approval of ServeU proposal to provide site construction and upgrades at the Yucaipa Blvd Campus to include building of new walls for class and office spaces at a cost of \$11,855.
- B. Approval of Uline Cork and Dry Erase Boards for YBC Classrooms proposal at a cost of \$14,299.42.

Motion to approve; Mike Casavan, seconded by Eli Gillespie. All in favor; motion carried.

CLOSED SESSION

- A. Pupil Discipline

BOARD MEMBER COMMENTS

Mr. Gillespie: Felt the meeting went well and he appreciated how quickly it went.

Mr. Rosario: Seconds everything Mr. Gillespie said. He feels everything looks good and he likes the fiscal responsibility that is shown by the school.

Mrs. Mitchell: Loves the 'Rainy Day' idea and likes that we always are 'in the black'.

Mr. Casavan: Nothing to add. Said thank you to everyone.

Dr. Jimenez: Great job with Father Daughter Dance, BOLD Night and Cotillion.

SCHEDULING OF NEXT BOARD MEETING

To be determined. Recommended to meet on June 24, 2024 at Yucaipa Blvd Campus

ADJOURNMENT- 6:10 pm


Board Secretary


Date